



Glasgow JSEC Meeting Minutes
3/12/07- Glasgow Job Service

ATTENDANCE: Mary Campbell-FMDH Hospital, Tom Salem-Glasgow Weather Service, Mona Amundson-Job Service, Char Miller-Nemont Manor, Julie Hallock- Job Service, Georgie Kulczyk- Valley View Nursing Home, Betty Stone, Cottonwood Inn, and Shirley Trang, KLTZ radio.

ABSENT: Bob Lowen-Albertsons, Daria Brenna - Women's Resource Center, Dave Reinhardt- Valley Co. Commissioner, Jan Graham-Glasgow High School, Susan Baadsgaard- Prairie Ridge Village, Carol Brayko-Valley Bank, Kim Brooks-First Community Bank and Jody King-Job Service,

Call to Order: The meeting was called to order by Tom Salem, Chairperson.

MINUTES: The minutes were reviewed, Georgie moved to accept the minutes as presented, Char seconded.

JOB SERVICE WORKFORCE CENTER REPORT: * Mona gave an update of the move of office space in Poplar. They hope to have everything moved and set up by mid March. The office and training lab will be located in the Tribal A&S Building. *She informed the committee that the office here and in Wolf Point had the "on site" visit from the state for certification as a "One Stop." * Mona reported that she is working on the RFP for both the adult and youth WIA programs. She will have the youth written, but will wait until the last minute to decide to submit or not. The adult will definitely be submitted as in the past. If the youth is submitted and granted, it will be used for the expansion of the JMG program. These are due by the end of the month. * Mona also distributed to members copies of the Mainstreet Montana magazine that features Roosevelt County this quarter.

TREASURER'S REPORT: Betty reported that we had received two scholarship contributions this month so the scholarship money now totals \$650. There is currently a balance of \$2544.83. The balance on the CD is \$1060.50.

NEW BUSINESS:

Scholarship Report* It was reported that the scholarship is now open for application and will remain open until April 16th. Dates this year were set at March 1 through April 16. Applications have been sent to the school counselors in our service area. The committee will then meet within the next two weeks of that and hopefully do the interviewing the second week in May.

Spring Seminar Report* Shannon Lynnes Heggem will be the presenter at the spring seminar on April 3rd at the Cottonwood Inn. There will be two sessions, for two hours each. One will be from 9-11 and the topic is "Obedience Training Your Difficult Customers" This is a customer service targeted presentation and is a must for anyone working with the public and the other from 1-3 p.m. and is titled "Getting A New Leash On Life". This is a motivational, life strategies seminar. Price will be set at \$40 per individual for attendance at one session and \$30 for the same individual to attend a second session.

CORRESPONDENCE/MISC:

*pricing information was distributed to all members costs of using Career builder, Monster, Cool Works, JobBank USA, vs. using your local Workforce Center. This was shared from another office newsletter.

* A handout from the six essentials of successful management was distributed to members present. This was an information sheet from an employer business email.

PROGRAM

Betty Stone had the program for the month and gave an update on the events for the spring happenings at the Cottonwood Inn. She also mentioned that the SPA day that was just held over the weekend will become an annual event and that they are in the process of remodeling the dining room.

Meeting was adjourned.

The next JSEC meeting -- Monday April 9, 2007, Job Service Workforce Center Conference room at 4:00 & Dave Reinhardt has the program.